

**Engineers' Club of Philadelphia**  
**Technical and Engineering Management Courses**  
**Spring 2010**

**GENERAL INFORMATION AND REGISTRATION**

Most courses will be held at the Engineers' Club of Philadelphia, located in the Racquet Club at 215 South 16<sup>th</sup> Street, Suite 16, Philadelphia, PA 19102. Other locations may be selected to accommodate a firm's on-site program or for the convenience of the students and/or faculty. The Racquet Club is not handicapped-accessible; if a student needs such accommodation, please notify us upon registration and we will arrange for a handicapped-accessible location.

Tuition for courses generally includes texts and reference materials, unless noted otherwise. Tuition does not cover meals for all day courses.

Registration for each course will close one week before the first session. Courses will be cancelled if there are insufficient registrations (and all fees refunded).

These courses may be eligible for Professional Development Hours.

Engineers' Club dues-paying members receive a discount on tuition, as noted in the course information.

The Engineers' Club does not discriminate in offering its educational courses.

Additional course and registration information, including a pdf file of this catalog, is located on the website ([www.engrclub.org](http://www.engrclub.org), click Professional Development) or contact Susan Best ([sbest@engrclub.org](mailto:sbest@engrclub.org) or (215) 985-5701, ext 1#).

Registration can be made online, by emailing [reservations@engrclub.org](mailto:reservations@engrclub.org), mailing the below form, or by calling (215) 985-5701, ext. 3#. Clicking the course title in this pdf will direct you to the online store for that course.

Payment is due at time of registration. Payment will be refunded if requested not less than seven days prior to the start of the course.

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**REGISTRATION**

**Name:** \_\_\_\_\_  
**Company:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City, State, Zip:** \_\_\_\_\_  
**Telephone** \_\_\_\_\_ **Email** \_\_\_\_\_

Please register me in the following course(s):

Course Number and Title	Starting date	Tuition
TOTAL PAYMENT		

Print your name, as it should appear on the Certificate of Course Completion: \_\_\_\_\_

Are you a member of the Club? : Yes \_\_\_\_\_ No \_\_\_\_\_

**Ways to Register:**

- Online at [www.engrclub.org](http://www.engrclub.org) (click Professional Development)
- Mail this form to the Engineers' Club of Philadelphia at the address below:
  - Check enclosed made payable to: "The Engineers' Club of Philadelphia"
  - Pay by credit card
- Call 215-985-5701 and pay by credit card
- Email this form to [reservations@engrclub.org](mailto:reservations@engrclub.org) with credit card information

**If paying by credit card:**

Credit Card type \_\_\_\_\_ Exp Date \_\_\_\_\_  
Number \_\_\_\_\_  
Name on Card \_\_\_\_\_  
Billing Address (if different from registration address)  
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